

## **Minutes of the Personnel Committee**

**Tuesday, December 17, 2002**

Chair Paulson called the meeting to order at 8:15 a.m.

**Present:** Supervisors Duane Paulson (Chair), Don Broesch, Bob Thelen, and Jeff Morris. Pete Gundrum arrived at 8:17 a.m. **Absent:** Carl Seitz and Matt Thomas.

**Also Present :** Legislative Policy Advisor Mark Mader and Employment Services Manager Sue Zastrow.

### **Approve Minutes of November 19, 2002**

**MOTION:** Broesch moved, second by Thelen to approve the minutes of November 19. Motion carried 4-0.

### **Schedule Next Meeting Dates**

January 7, 2003.

### **Executive Committee Report**

Paulson said the Executive Committee, at their last meeting, approved all ordinances that were included in the last yellow packet. He also highlighted the most recent Executive Committee correspondence list.

Gundrum arrived at 8:17 a.m.

### **Ordinance 1570- 096: Abolish Regular Full Time Social Worker IV Position and Create Regular Full Time Social Worker II Position**

Zastrow discussed this ordinance which abolishes one regular full-time Social Worker IV position and creates one regular full-time Social Worker II position in Circuit Court Services after it becomes vacant at year-end 2002. The estimated wage and benefits savings for 2003 due to this change is about \$5,300. The ordinance also directs that as Social Worker IV positions become vacant in the future, they will be replaced with Social Worker II positions. There are two existing IV positions that will eventually be affected by this change.

**MOTION:** Broesch moved, second by Morris to approve ordinance 1570-O-096. Motion carried 5-0.

### **Ordinance 1570- 103: Increase Seasonal and Temporary Rates of Pay for 2003**

Zastrow discussed this ordinance which increases wage rates 2.5% for seasonal and temporary positions. Staff feel it's important to stay competitive with these salaries so they can fill these jobs. Based on the current market, they believe 2.5% is sufficient. If for some reason they have a difficult time filling a certain position(s), they'll bring it before the County Board. The estimated total fiscal impact is approximately \$70,300. The Parks & Land Use Department is the County's major user of seasonal and temporary extra help and accounts for about \$39,600 of the above-listed fiscal impact.

The ordinance also authorizes a 2.8% wage increase for Weekend Registered Nurse positions. The fiscal impact of this change totals \$4,000. A 2.5% increase is authorized for the Psychiatrist, Chief Psychiatrist, and Clinical Director positions, with an estimated fiscal impact of about \$15,500. An increase of 3% plus 10 cents per hour is authorized for the Senior Services Aide position with a total estimated fiscal impact of \$250.

The total estimated fiscal impact of all changes authorized by this ordinance is \$90,050. The ordinance does not appropriate any additional expenditure authority for 2003 as funding was already included in the appropriate 2003 departmental budgets.

**MOTION:** Gundrum moved, second by Broesch to approve ordinance 157 -O-103. Motion carried 5 -0.

**MOTION:** Broesch moved, second by Thelent to adjourn at 8:32 a.m. Motion carried 5 -0.

Recorded by Mary Pedersen, Legislative Associate.

Respectfully submitted,

Peter Gundrum  
Secretary